**Weekly Report**

**25/05/2024 - 11/06/2024**

Group ID: **03**

Project Name: Bilinguo

Prepared by: Group 03

Team members:

21120110 – **Nguyễn Tấn Phát** *Project manager*   
21120115 – **Nguyễn Trọng Phúc** *Developer*   
21120322 – **Nguyễn Dương Trường Sinh** *Tester*   
21120405 – **Trần Minh Triết** *Business Analyst*

21120417 – **Nguyễn Thị Ngọc Châm** *Scrum Master*

=========== 29/05/2024, Sprint 5 ===============

| **Date:** May 29th, 2024  **Time:** 9pm - 10pm  **Location:** Google Meet | **Attendance:**   * Nguyễn Tấn Phát * Nguyễn Trọng Phúc * Nguyễn Dương Trường Sinh * Nguyễn Thị Ngọc Châm * Trần Minh Triết   **Absent:** None |
| --- | --- |

**1. Achievements since last week:**

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Prepare a test plan (PA5. a) | 01/06/2024 | Tấn Phát + Minh Triết | 100% |
| 2 | Design test cases (PA5. a) | 05/06/2024 | Trọng Phúc + Trường Sinh | 75% |
| 3 | Prepare script for the presentation (PA5. b): - Problem statement, product position statement | 11/06/2024 | Tấn Phát | 70% |
| 4 | Prepare script for the presentation (PA5. b): - Project management | 11/06/2024 | Ngọc Châm | 70% |
| 5 | Prepare script for the presentation (PA5. b): - Software requirements: use-case model, non-functional requirements | 11/06/2024 | Trường Sinh | 65% |
| 6 | Prepare script for the presentation (PA5. b): - Analysis and design: architecture and technologies used | 11/06/2024 | Trọng Phúc | 70% |
| 7 | Prepare script for the presentation (PA5. b): - Software testing | 11/06/2024 | Minh Triết | 60% |

**2. Issues and impacts:**

**3. Next week's goals:**

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Design test cases (PA5. a) | 05/06/2024 | Trọng Phúc + Trường Sinh |
| 2 | Prepare script for the presentation (PA5. b): - Problem statement, product position statement | 11/06/2024 | Tấn Phát |
| 3 | Prepare script for the presentation (PA5. b): - Project management | 11/06/2024 | Ngọc Châm |
| 4 | Prepare script for the presentation (PA5. b): - Software requirements: use-case model, non-functional requirements | 11/06/2024 | Trường Sinh |
| 5 | Prepare script for the presentation (PA5. b): - Analysis and design: architecture and technologies used | 11/06/2024 | Trọng Phúc |
| 6 | Prepare script for the presentation (PA5. b): - Software testing | 11/06/2024 | Minh Triết |

=========== 06/06/2024, Sprint 5 ===============

| **Date:** June 6th, 2024  **Time:** 9pm - 10pm  **Location:** Google Meet | **Attendance:**   * Nguyễn Tấn Phát * Nguyễn Trọng Phúc * Nguyễn Dương Trường Sinh * Nguyễn Thị Ngọc Châm * Trần Minh Triết   **Absent:** None |
| --- | --- |

**1. Achievements since last week:**

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Design test cases (PA5. a) | 05/06/2024 | Trọng Phúc + Trường Sinh | 100% |
| 2 | Prepare script for the presentation (PA5. b): - Problem statement, product position statement | 11/06/2024 | Tấn Phát | 100% |
| 3 | Prepare script for the presentation (PA5. b): - Project management | 11/06/2024 | Ngọc Châm | 100% |
| 4 | Prepare script for the presentation (PA5. b): - Software requirements: use-case model, non-functional requirements | 11/06/2024 | Trường Sinh | 100% |
| 5 | Prepare script for the presentation (PA5. b): - Analysis and design: architecture and technologies used | 11/06/2024 | Trọng Phúc | 100% |
| 6 | Prepare script for the presentation (PA5. b): - Software testing | 11/06/2024 | Minh Triết | 100% |

**2. Issues and impacts:**

**3. Next week's goals:**

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Execute test cases (PA5. a) | 11/06/2024 | Trọng Phúc + Trường Sinh |
| 2 | Summarize and report test results  (PA5. a) | 11/06/2024 | Ngọc Châm |
| 3 | Design slides for project presentation (PA5. b) | 11/06/2024 | Trọng Phúc |
| 4 | Complete final submission (PA5.c) | 11/06/2024 | All |